



January 2020

Request for Editor Candidates:

PNLA Quarterly (Journal of the Pacific Northwest Library Association)

<https://pnla.org/pnla-quarterly/>

The Pacific Northwest Library Association (PNLA) is requesting proposals from individuals seeking consideration to become the next Editor of the *PNLA Quarterly*.

Current Overview:

PNLA accepts articles, reviews, programs, and presentation summaries specifically related to librarianship in the Pacific Northwest Region. Individuals submitting articles have the option to request peer review. Currently, there are 4 regular columns and rich article content from the Pacific Northwest region. The journal has migrated to its current digital home at Montana State University (<https://arc.lib.montana.edu/ojs/index.php/pnla/index>). The journal has a small editorial board that has been involved in reviewing articles, generating calls for submissions, and writing columns.

The current editor will work with the new editor(s) to ensure a smooth transition over the course of their first published issue.

Reporting Relationship and Term of Contract:

The Editor(s) reports to the PNLA Board. Editorship will be for a period of two years beginning Spring/Summer 2020. This term is renewable for an additional two-year cycle based upon approval of the PNLA Board of Directors at their Annual meeting in August of each year.

The Editor(s) will receive a complimentary PNLA membership for the length of their tenure, as well as free registration at the annual PNLA conference. Travel assistance to PNLA meetings and annual conference may also be available depending on funding availability.

Preference will be given to those applicants in the Information Science Field, those working in the Pacific Northwest, and to past/ current members of PNLA.

Responsibilities:

The Editor(s) are responsible for the content of the *Quarterly*, and for maintaining and implementing a vision that will keep the publication relevant to members of PNLA as well as other library professionals working in the Pacific Northwest. The Editor will be

responsible for monitoring review comments and suggestions, making acceptance decisions in a timely manner, notifying authors, corresponding with accepted authors, and working with author submissions to the extent necessary in order to make the contributions of the highest possible editorial quality. Reviewers for peer-reviewed articles will be selected from a pool of qualified PNLA members.

The Editor will be expected to deliver the content for each issue of the publication according to a mutually agreed schedule. The content will be delivered to the appropriate parties at Montana State University for publication on the Open Journal Systems site <https://arc.lib.montana.edu/ojs/index.php/pnla/index>

Proposals

Must include: (1) cover letter, (2) brief resume/cv, (3) a narrative section (4) links to any samples of your editorial work.

Recommendations: (5) It is also suggested but not required that applicants include 1-3 brief letters of recommendation from individuals who are familiar with your abilities or editorial work.

Narrative:

The narrative section should be no more than three pages in length and should explicitly address the following:

- Your overall vision for the *PNLA Quarterly* reflecting a clear understanding of PNLA's history, purpose, and activities.
- Projected timeline and plan for quarterly publication.
- A discussion of optimal scholarly communication for the field of Information Science and key strategies for positioning *PNLA Quarterly* in that role.
- Three measurable objectives for the journal during the initial term of service
- A discussion of how you feel the editorial review process will work
- A plan for encouraging submission
- Other topics for discussion might include your views on electronic publishing, including audio and video components in the publication, or publishing suggestions for this rapidly changing publishing environment.

If you have served as an editor of other publications, please append a copy of, or link to, those publications.

Letters of Recommendations (not required but recommended):

This position requires the Editor to manage the submissions, reviews and the publishing of the journal. The letters of recommendation should support your potential for the position of Editor of *PNLA Quarterly* with an emphasis on the quality of work you have performed in the past.

Submission:

The Cover Letter, resume, narrative, three letters of recommendation and samples should be delivered to the following address via email attachment.

Deadline: February 23rd, 2020-- 11:59 PM Pacific Standard Time

Email Address:

Email proposals to Rick Stoddart Co-President of PNLA at stoddartrick@yahoo.com

Submitted proposals will become the property of PNLA. PNLA will hold all responses in confidence within the applicant review process.

The PNLA Board will review all complete proposals. After the initial review, interviews will be held before March 31st. It is the intent of the PNLA Board to announce the selection of the new Editor by April 1st, 2020